



**Example Risk Assessment:** Please note: this is only an example and NOT a full event risk assessment. Event organisers are expected to produce their own risk assessment tailored to the specific event they are organising.

<b>Organiser:</b>	Little Hiccups	<b>RA Name:</b>	Bagel
<b>Assessed by</b>	Miriam Watson-Pratt	<b>Assessed Date:</b>	11/08/2023
<b>2Review</b>	Annually	<b>Review Period</b>	Annually
<b>Minimum supervision</b>	During Hydro - At least a ratio of 1 qualified staff child using the Bagel. Parent/Carers to be present at all time.  During Hire - at least one parent/carer at all time		
<b>Participant Requirements</b>	It is strongly recommended that at least 1 parent is also present to assist with their child.		
<b>Details</b>	<p>'Service users' are the Delta users</p> <p>The Bagel will be used during Hydro sessions at the discretion of the Physios in the pool.</p> <p>Out of Hydro sessions, the Bagel are hired out by Little Hiccups and designed to enable access to swimming pools. It is not for use in salt water.</p> <p>All attendants/carers should be familiar with the user instructions before use. All users should be shown basic use of the Delta, read the Terms and Conditions and the Instruction Manual before use.</p> <p>The Risk Assessment should be assessed annually or in the event of any new information/legislation.</p>		

What are the hazards?	Who might be harmed?	How might people be harmed?	Existing Risk Control Measures	Risk Rating L=Likelihood C=Consequence R=Results			Additional Controls	New Risk Rating			Action / Monitored By whom	Action / Monitored By when
				L	C	R		L	C	R		
Infection Control	Participants, parent/carers, instructors, volunteers	*Contamination of infections and disease	*Comply with HLS-PR-004: Infection Control and Management of Prescribed Contagious Conditions and Infection Control Guidelines. * Adequate PPE / infection control during setting up/clearing away and cleaning. For example, wear gloves, wash hands, etc.	2	4	8	Adequate				Lead Physio / Parent / Hiccups person hiring out	Every use
Physical Injury	Participants, parent/carers, instructors	*Trapping	*Communicate and demonstrate correct technique to minimise risk of injury	1	4	4	Acceptable				Lead Physio  Leisure Centre staff	Every Use
*Special needs *High risk behaviours * Medical conditions	Participants, parent/carers, instructors		*Obtain parental permission including relevant medical information *Parents/carers always present	3	2	6	Adequate				Lead Physio  Miriam	Every Use

Leaving service users unattended in the bagel	Service Users	* Risk of drowning	* never to be left unattended	1	5	5	Adequate				Lead Physio Miriam	Every use
Misuse of Bagel	Service users or parent/carers	*damage to bagel	*Individuals have received information, instruction, supervision and training in safe operating procedures *Straps should be used at all time *Inappropriate usage of Bagel forbidden and will invalidate Terms and Conditions of hire *Bagel should only be used by person it is hired by *Bagel put on by a competent person	1	3	3	Acceptable				Lead Physio Miriam	Every use
<b>Entrapment of body parts during putting on (clips)</b>	Services users	* can catch skin	*Individuals have received information, instruction, supervision and training in safe operating procedures *Inappropriate usage of Bagel forbidden and will invalidate Terms and Conditions of hire *Bagel should only be used by person it is hired by *Bagel put on by a competent person	1	2	2	Acceptable				Lead Physio	Every Use

### Appendix 1: Risk Assessment Matrix

Consequence/ Likelihood	<b>1 - Insignificant</b>	<b>2 - Minor</b>	<b>3 - Moderate</b>	<b>4 - Major</b>	<b>5 - Catastrophic</b>
----------------------------	--------------------------	------------------	---------------------	------------------	-------------------------

<b>1 – Very Unlikely</b>	1	2	3	4	5
<b>2 – Unlikely</b>	2	4	6	8	10
<b>3 – Fairly Likely</b>	3	6	9	12	15
<b>4 – Likely</b>	4	8	12	16	20
<b>5 – Very Likely</b>	5	10	15	20	25

1 – 4: Acceptable

5 – 9: Adequate

10-16: Tolerable

20-25: Unacceptable